



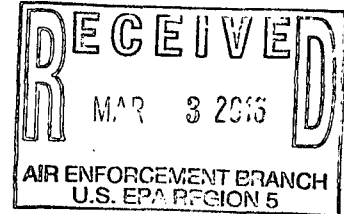
HERITAGE THERMAL SERVICES  
1250 St. George Street  
East Liverpool, Ohio 43920-3400  
Phone: 330-385-7337  
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www.heritage-thermal.com

OHSAS 18001: 2007  
ISO 14001: 2004  
ISO 9001: 2008

Mr. Jeremy Carroll  
OEPA-DHWM-CO  
P.O. Box 1049  
Columbus, Ohio 43216-1049

February 23, 2016  
VIA PRIORITY MAIL  
RETURN RECEIPT REQUESTED

**RE: Heritage Thermal Services, Inc.  
OHD980613541  
Class 1 Permit Modification – Section H, Revision 32**



Dear Mr. Carroll:

Please consider this letter a notice of a Class 1 permit modification pursuant to Ohio Administrative Code Chapter 3745-50-51 (D) (1) (a) (i). This is an informational change covered in Section (B) (1) and (B) (2) of the Appendix to Rule 3745-50-51.

Heritage Thermal Services, Inc. (HTS) has created a new technical job position that will allow the company to better serve its customers and enhance regulatory compliance. The position of Healthcare/Environmental Tech – part time has been added to the facility. The person filling this position will work with local hospitals to collect, package, and ship non-infectious medical equipment to Heritage facilities.

The addition of this position has made it necessary for HTS to modify Section H, Personnel Training Plan, of its Part B permit application.

HTS is modifying its Part B permit application as follows:

**Section H, Personnel Training Plan**

All pages associated with this modification are Revision 32, dated February 23, 2016.

**Replace Cover Page** – New revision number and date.

**Replace Attachment H.1 Cover Page** - New revision number and date.

**Replace Attachment H.1** – On page H.1-1, under Category 7, the position of Healthcare/Environmental Tech - part-time (H.3-84) was added.

**Replace Attachment H.3 Cover Page** - New revision number and date.

**Insert New Page H.3-84, Outbound and Transportation Coordinator** – The Healthcare/Environmental Tech - part-time position was created with a revision date of February 1, 2016. A new page is being added to Attachment H.3.




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I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are certain penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

If you have any question regarding this submittal, please feel free to contact me at the above number.

Sincerely,

A handwritten signature in black ink that reads "Carrie L Beringer". The signature is written in a cursive, flowing style.

Carrie L. Beringer  
Environmental, Health, and Safety Manager  
Heritage Thermal Services, Inc.

cc: Natalie Oryshkewych, OEPA – DHWM - NEDO  
John Paquelet, OEPA – DHWM - NEDO  
Paul Dolensky, OEPA – DHWM - NEDO  
Wen Huang, US EPA – Region V



# **SECTION H PERSONNEL TRAINING**

**Heritage Thermal Services  
East Liverpool, Ohio**

**Revision 32 – February 23, 2016**

**Attachment H.1**  
**Table of Job Categories**

ATTACHMENT H.1  
TABLE OF JOB CATEGORIES

Heritage Thermal Services  
OHD980613541  
Revision: 32  
February 23, 2016

1	2	3	4	5	6	7	8	9
Hazardous Waste Responders	Hazardous Waste Responders	Administrative Hazardous Waste Activities Non-Responders	Administrative Hazardous Waste Activities Non-Responders	Administrative Hazardous Waste Activities Non-Responders	Administrative Hazardous Waste Activities Non-Responders	Administrative Hazardous Waste Activities Non-Responders	Administrative Non-Responders	Hazardous Waste Activities Non-Responders
Operations	Operations Management	Emergency Coordinator	Laboratory Personnel	Customer Service Personnel	Waste Acceptability Personnel	Various	Administration	Various
Operations Technician (3-7)	Group Manager (Incineration) (3-6)	President (3-1)	Laboratory Area Manager (3-27)	National Account Manager (3-56)	Waste Approval Manager (3-33)	Executive Assistant (3-2)	Senior Accounting Clerk	Field Supervisor (3-14)
E & I Technician (3-9)	Group Manager (Maintenance) (3-11)	Vice President & General Manager (3-3)	Laboratory Chemist (3-28)	Customer Account Rep I (3-57)	Waste Approval Chemist (3-34)	Maintenance Planner (3-10)	Housekeeping Supervisor	Field Technician (3-15)
Mechanical Technician (3-12)	Group Manager (Balance of Plant) (3-18)	Operations Manager (3-4)	Laboratory Technician (3-29)	Customer Coordinator II (3-58)	Waste Approval Coordinator (3-35)	Senior Programmer (3-30)	Housekeeping Attendant	Field Service Driver/Operator (3-16)
Quality Assurance Maintenance Technician (3-13)	Group Manager (Electrical Maintenance) (3-71)	Area Manager (Incineration) (3-5)		Customer Coordinator I (3-59)	Waste Acceptance Chemist (3-36)	Database Administrator (3-31)	Receptionist	Onsite Program Manager (H.3-66)
Service Technician II (3-19)		Maintenance Area Manager (3-8)		Customer Service Manager (3-75)		Product Management Scheduler (3-37)	Store Room Specialist	Program Manager (H.3-67)
Service Technician I (3-20)		Inventory and Product Control Manager (3-17)		Customer Service/Operations Liaison (3-82)		Environmental, Health, & Safety Administrative Assistant (3-40)	Invoicing Supervisor	EAP Onsite Supervisor (H.3-68)
Lab Pack Technician (3-22)		Production Chemist Group Manager (3-21)				Manifest Compliance Coordinator (3-41)	Invoicing Assistant	EAP Field Technician I (H.3-69)
Safety Group Manager (3-44)		Engineering Manager (3-23)				Environmental, Health & Safety Engineer (3-42)	Billing Specialist II	Field Services Manager (H.3-74)
Safety/Security Technician I, II & III (3-45)		Plant Engineer (3-24)				Environmental Engineer/Scientist (3-43)		
11-Day Service Technician (3-48)		Systems Engineer (3-25)				11-Day Area Manager (3-46)		
Training Coordinator (Temporary) (3-64)		Continuous Emission Monitoring/Distributive Control System (CEM/DCS) Coordinator (3-26)				11-Day Outbound Manager (3-47)		
Safety Training Coordinator (3-73)		Materials Processing Manager (3-32)				Public Relations Specialist (3-50)		
Lead Service Technician (3-76)		Environmental, Health, & Safety Manager (3-38)				Logistics and Procurement Manager (3-51)		

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Operations	Operations Management	Emergency Coordinator	Laboratory Personnel	Customer Service Personnel	Waste Acceptability Personnel	Various	Administration	Various
Outbound and Transportation Coordinator (3-84)		Environmental Area Manager (3-39)				Administrative Services Analyst (3-54)		
		Community & Employee Relations Manager (3-49)				Marketing Administrative Specialist (3-55)		
		Human Resource Manager (3-52)				Waste Scheduling Supervisor (3-60)		
		Vice President of Marketing (3-53)				Waste Scheduling Assistant (3-61)		
		BOP Production Group Manager (3-81)				Technical Services Manager (3-62)		
						Field Chemist (3-63)		
						Process Engineer (3-65)		
						Administrative Coordinator (3- 70)		
						Environmental, Health, and Safety Specialist (3-72)		
						Infrastructure Process Engineer (3-77)		
						Technical Services Project Manager (3-78)		
						Safety Engineer (3-79)		
						Healthcare/Environmental Tech (P/T) (3-84)		

**Attachment H.3**  
**Job Positions and Descriptions**



JOB POSITION: Healthcare/Environmental Tech – Part time

REVISION DATE: February 1, 2016

CATEGORY: 7

**EDUCATION OR EXPERIENCE REQUIRED:**

- High school diploma or equivalent required
- Two years of college in Environmental Science or Hospital related field preferred.
- Must be at least 21 years of age with good driving record due to insurance guidelines.

**PRIMARY DUTIES AND RESPONSIBILITIES:**

- Collect, package, and ship non-infectious medical equipment from various hospitals in the Pittsburgh, PA area.
- Prepare and submit weekly reports via mobile app.
- Respond as needed to provide assistance during off hours.
- Works with client to achieve program efficiencies.
- Other duties as assigned.